

**OFFICE OF THE CHIEF EXECUTIVE
CHILIKA DEVELOPMENT AUTHORITY**

Chilika Development Authority
Plot No - 493 (P), Palaspalli,
Pokhriput Road, Bhubaneswar - 751020, Dist-Khurda, Odisha

REQUEST FOR QUOTATION

No. 243 dated 05.02.2024

Quotations in following format and in acceptance of following terms are invited from registered service providers for repair of EMERSON LEIBERT 10KVA UPS (2013 model). Authorized service providers for EMERSON are requested to submit their most competitive quotation for the repair and replacement spare parts as detailed below.

Interested parties may please visit WRTC Barkul, Balugaon for inspecting the non-functional UPS machine and fault finding in any working day between 10:30 am to 5 pm with prior information to this office. Repair and replacement of spares need to be conducted on site and machine should be made functional after repair and servicing.

Sr No	Specification	Qty	Total Price with GST for site repair and installation at WRTC Barkul with at least 01 year of warranty
1	New Transformer for 10 KVA EMERSON UPS (LEIBERT 2013 model)		

2. Bid Price

- a) The quoted price shall be for item and repair as described above.
- b) All duties, taxes and other levies payable by the supplier under the Contract shall be included in the total price.
- c) Sales tax in connection with the sale, if any shall be shown separately.
- d) The rates quoted by the bidder shall be fixed for the duration of the Contract and shall not be subject to adjustment on any account.
- e) The prices shall be quoted in Indian Rupees only.

3. Each Bidder shall submit only one quotation.

4. Validity of quotation

Quotation shall remain valid for a period not less than 30 days after the deadline date specified for Submission.

5. Evaluation of quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- a) Are properly signed and should include service authorization from EMERSON.
- b) Confirm to the terms and conditions, and specifications.
- c) Tax in connection with sale of goods shall not be taken into account in evaluation.

6. Award of contract

6.1 The Chief Executive, CDA will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price for each package.

6.2 Notwithstanding the above, the Chief Executive, CDA reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

6.3 The bidder whose bid is accepted will be notified of the award of contract by the Chief Executive, CDA prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

7. Delivery of Contract

The intended completion Date for the whole of the order within 30 (thirty) days from the date of award of contract and issue of order for supply of materials.

8. Payment shall be made in following manner

a) Upon full supply and acceptance by the Consignee designated by the purchaser, the supplier's request for payment shall be made to the Purchaser in writing, accompanied by an invoice describing the details of job performed and on rates stipulated in the Contract.

b) Payment for 100 % of value of order shall be made promptly by the Purchaser on acceptance, but in no case later than fifteen (15) days after submission of a valid invoice by the Supplier.

9. The intending Firms should be a registered one and should have Valid Income Tax/ Sales Tax/ TAN.

10. For any query you can contact Dr. G.Rastogi, Senior Scientist, Phone-8280197164.

12. The quotations received incomplete shall not be considered for evaluation and shall be rejected and late quotations shall be returned unopened.

13. Quotations will be opened in the presence of bidders or their authorized representative who choose to attend at 3.00 PM on 12.02.24 in the O/o the Chief Executive, Chilika Development Authority, Bhubaneswar. If no bidder or their representatives are present on the scheduled date and time, the sealed Quotations will be opened by the competent authority. Interested registered firms/Suppliers are requested to submit their offer

in sealed cover latest by 2.30 PM on 12.02.24 to :The Chief Executive, Chilika Development Authority, Chilika Development Authority Plot No - 493 (P), Palaspalli, Pokhripur Road, Bhubaneswar - 751020, Dist-Khurda, Odisha


Addl. Chief Executive

Chilika Development Authority

Memo. No. 244 /CDA Dt. 05.02.2024

Copy to the office notice board / Web site for information and wide publication.


Addl. Chief Executive

Chilika Development Authority